

## Proposal Requirements

- *Length: Keep your project proposal to six (6) pages or less; additional pages may be used for supporting figures, images, data, CV, and other documentation.*
  - *Formatting: Please provide your proposal in English, in **MS Word**. It is preferred that you submit the proposal content with 11-point Arial font.*
  - *File name: Theme#\_Proposal Title\_PI Name\_University*
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## Project Title

**Theme:**

**Project Area (keywords) :** 2-3 words that best capture the principal focus of the proposed research

**Project Investigator (PI):** name, affiliation, and email

**Co-PI:** (if applicable) name, affiliation, and email

## Description of Project

### 1. Project duration

### 2. Project summary

Project title	Project title here	
Project goal	What to achieve during the project duration	
Technical challenges	1) 2) 3)	
Research objectives	• In bullet points •	
Project milestones	Technology	Deliverables / Key results
Research significance	1-2 lines	

### 3. Project objectives

*[Proposers are expected to summarize the key items that need to be accomplished for the research to be successful and result in information/products that can be put into practice.]*

### 4. Statement of problem & significance of research

- Define the technical challenges your proposal will solve

*[This section summarizes the proposers' understanding of the problem and provides background information, causes, and possible solutions. Proposers should not simply repeat the wording in the call for proposal.]*

### 5. Research plan

- Research plan and technical approach
- Project Milestones : up to 2 years
  - Year 1 : 1Q-4Q Plan
  - Year 2 : 1Q-4Q Plan

- Risks/dependencies and management plan

*[This section should describe how the objectives will be achieved through a complete and detailed plan. Specifically, this should include current R&D research and the other tasks to be performed, a detailed research approach, and anticipated results. The research plan should also include a description of how the research team will ensure regular communication with the AGI Computing Lab and technical office, describe any assistance that may be required from the AGI Computing Lab, and the timeframes in which this assistance is required. Also, include any specific Technical Approach details that would be needed along with a clear description of how you will solve the problem and implement anticipated findings. Work may be divided into phases (e.g., monthly, quarterly, Year 1, Year 2, Year 3, etc.) as necessary to clarify tasks. Please note that a bi-annual report will be required for status updates.]*

### 6. Expected outcomes and results

- Objectives and Key Results (OKRs)
- Suggested solutions proposed application, use case, value, and impact on the industry

*[List of minimum deliverables necessary to complete the project. Also include Ultimate goal and Stretch goal. Please describe tangible outcomes and intangible outcomes separately.]*

### Proposal Appendices : Resources & Others

- CVs of PI, co-PI(s), and the proposed graduate student(s)
- Other relevant information (e.g., external funding, background IP, if applicable)
- **Must have** acknowledgement that the research program will be conducted in compliance with applicable export control regulations, including list of specific regulations, e.g., EAR, ITAR, etc.

(e.g) The Project Investigator ("Name, University") acknowledges that the research program will be conducted in compliance with all applicable export control regulations, including but not limited to [list specific regulations, e.g., EAR, ITAR, etc.], and shall ensure that all personnel involved in the program are aware of and comply with these regulations.